

RMFT Desktop Client Installation Guide

Software Version 2.5

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This product includes cryptographic software written by Eric Young
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Table of Contents

Introduction.....	4
Minimum Requirements	4
RMFT Desktop Client Send Menu Add-In Requirements	5
Installing RMFT Desktop Client	6
Verifying the Installation	10

Introduction

RMFT is a managed file transfer platform that facilitates secure file exchange between an organization's internal users, external users, and business partners.

RMFT Desktop Client enables you to easily send any number of files to other RMFT recipients, by simply selecting the files and clicking **Send Using RMFT** in the Windows Explorer right-click menu. You can also send documents directly from supported Microsoft applications (Word, Excel and PowerPoint) using the **RMFT Desktop Client Send Menu add-in for Microsoft Office 2007**.

Minimum Requirements

Installation of RMFT Desktop Client is a straightforward procedure. Before installing RMFT Desktop Client, make sure that the computer on which RMFT Desktop Client will be installed meets the following minimum requirements:

- .NET Framework 2.0 (available as a [free download from Microsoft](#))
- Windows 2000 and above
- Pentium 4
- 512MB of RAM
- 20MB of available hard disk space

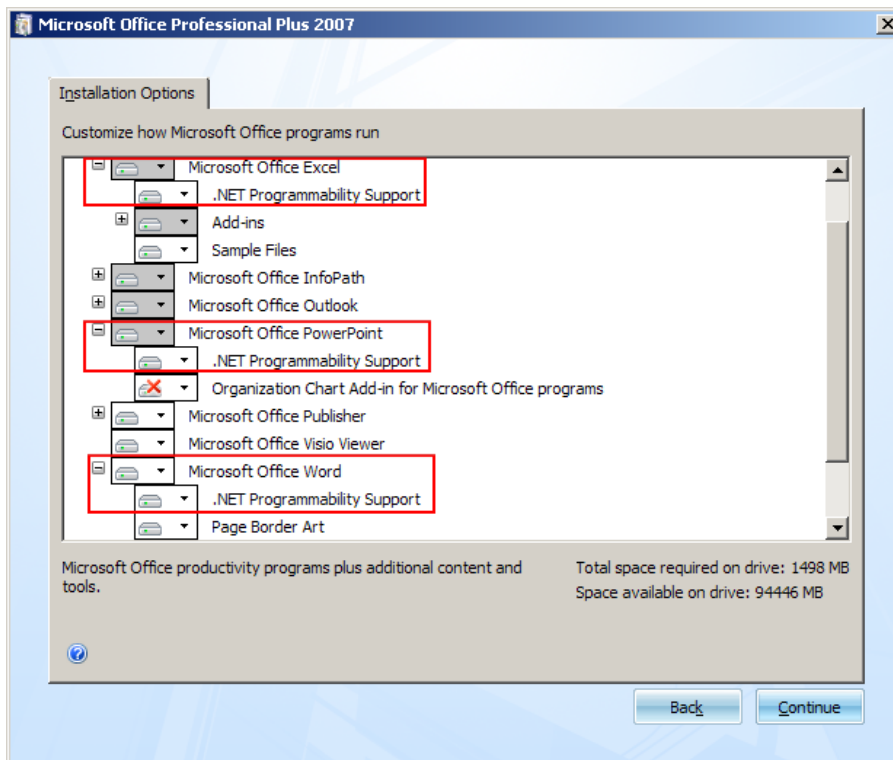
Note: On Windows 7 and Windows Server 2008 R2, RMFT Desktop Client can only be installed by the computer administrator or users with administrative privileges. Members of the Administrator Group can install RMFT Desktop Client by right-clicking the file and selecting "Run as administrator".

RMFT Desktop Client Send Menu Add-In Requirements

The RMFT Desktop Client Send Menu add-in for Microsoft Office 2007 requires the .NET Programmability Support component for Word, PowerPoint and Excel to be installed on your computer.

To install the component or check whether it is installed:

1. Open the **Add/Remove Programs** console.
2. Select **Microsoft Office <edition> 2007** and then click **Change**.
3. Choose **Add or Remove Features** and then click **Continue**.
4. Install **.NET Programmability Support** for Word, PowerPoint and Excel.

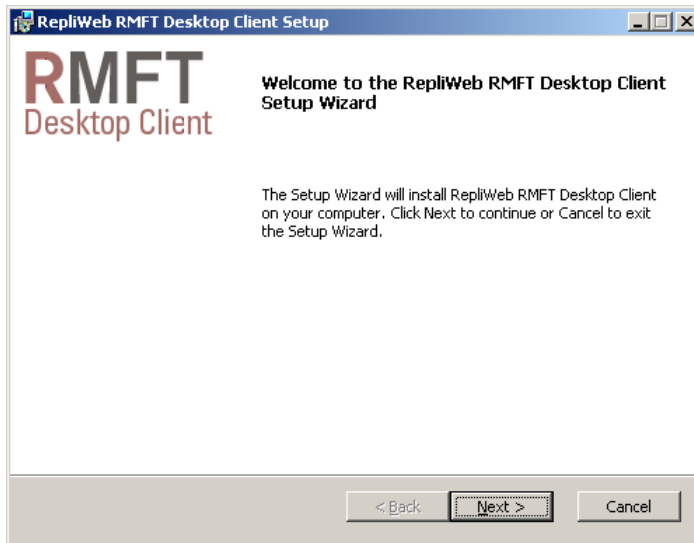


Installing RMFT Desktop Client

To install RMFT Desktop Client:

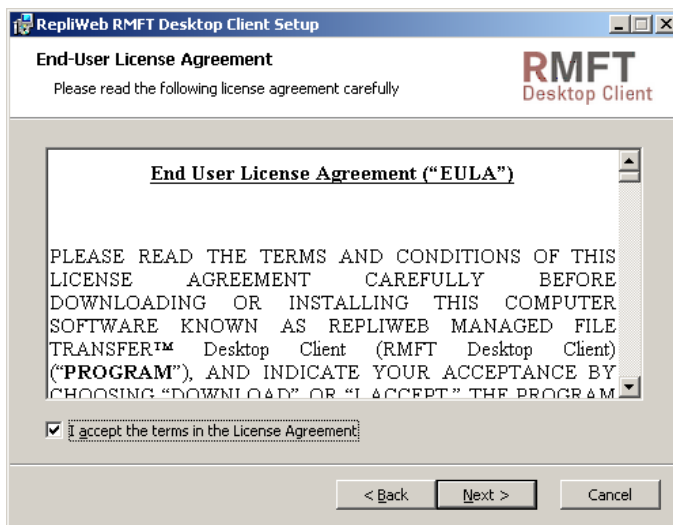
1. Double-click the RMFT Desktop Client setup file.

The setup files are extracted, after which the RMFT Desktop Client Setup Wizard opens.



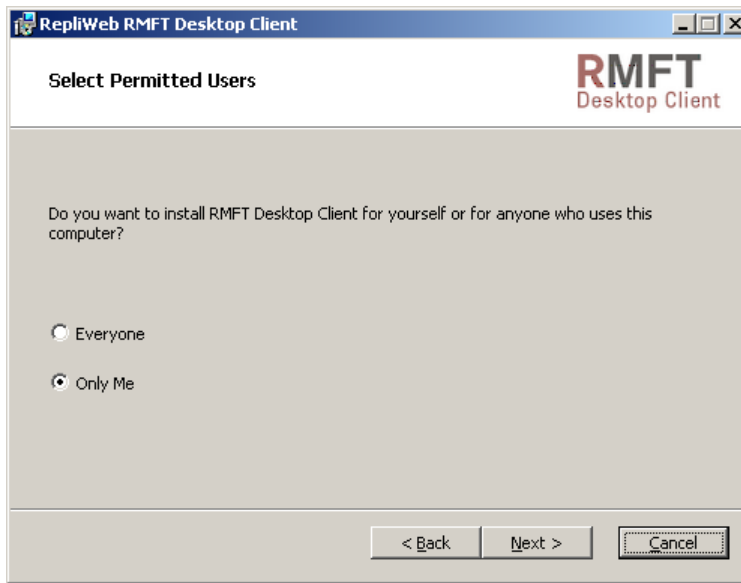
2. Click **Next**.

The End-User License Agreement screen is displayed.



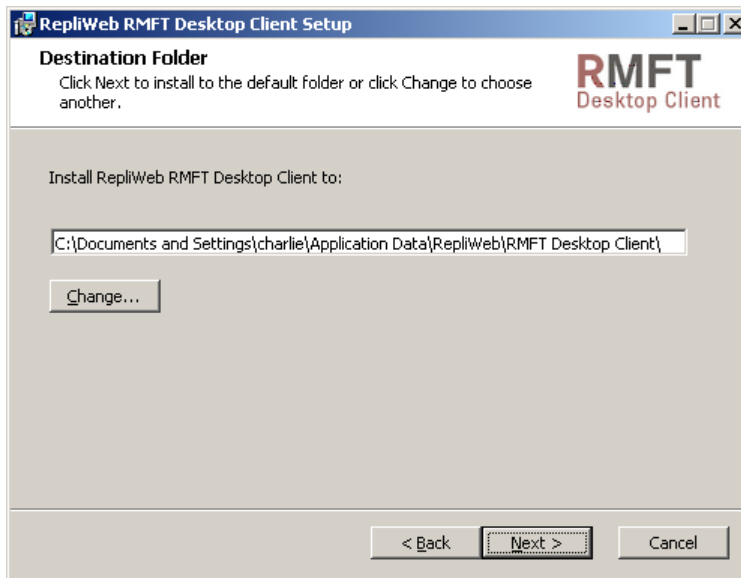
3. Accept the license agreement and then click **Next**.

The **Select Permitted Users** screen is displayed.



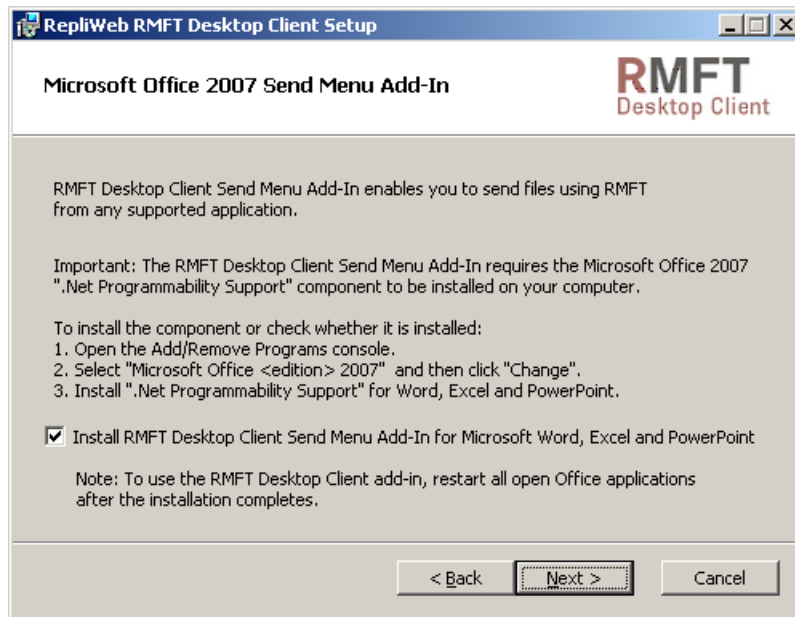
4. Select either **Everyone** to allow all users to access RMFT Desktop Client or **Only Me** if you want to prevent other users from accessing RMFT Desktop Client.

The **Destination Folder** screen is displayed.



5. To choose a different destination folder, click **Change** and then select a different folder.
6. Click **Next**.

The Microsoft Office 2007 Send Menu Add-In screen is displayed.



7. (Optional) To be able to send files directly from Microsoft Office 2007 applications, select **Install RMFT Desktop Client Send Menu Add-In for Microsoft Word, Excel and PowerPoint**.

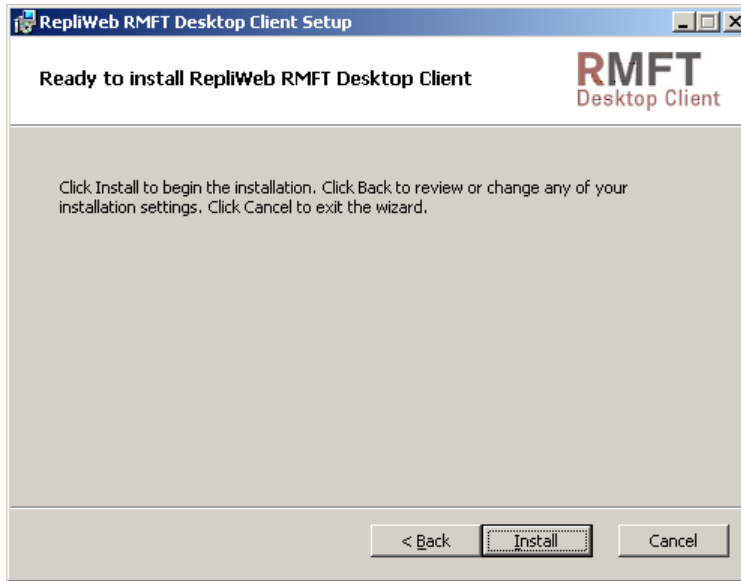
If you select this option, **Send to RMFT Recipient** and **Send as PDF to RMFT Recipient** options will be added to the Office **Send** menu of Microsoft Word, Excel and PowerPoint.

Note: The **Send as PDF to RMFT Recipient** option requires the [Save as PDF or XPS](#) Add-In for Microsoft Office 2007 to be installed on your computer. If any of the supported Office programs is open when you install the Add-In, you will need to close and then reopen the application to see the **Send as PDF to RMFT Recipient** item in the **Send** menu.

See also [RMFT Desktop Client Send Menu Add-In Requirements](#) (5).

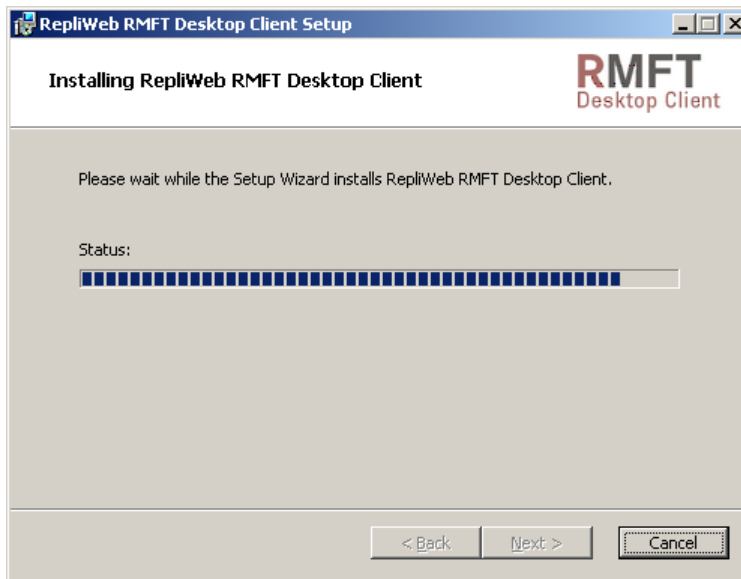
8. Click **Next**.

The Ready to install RMFT Desktop Client screen is displayed.



9. Click **Next**.

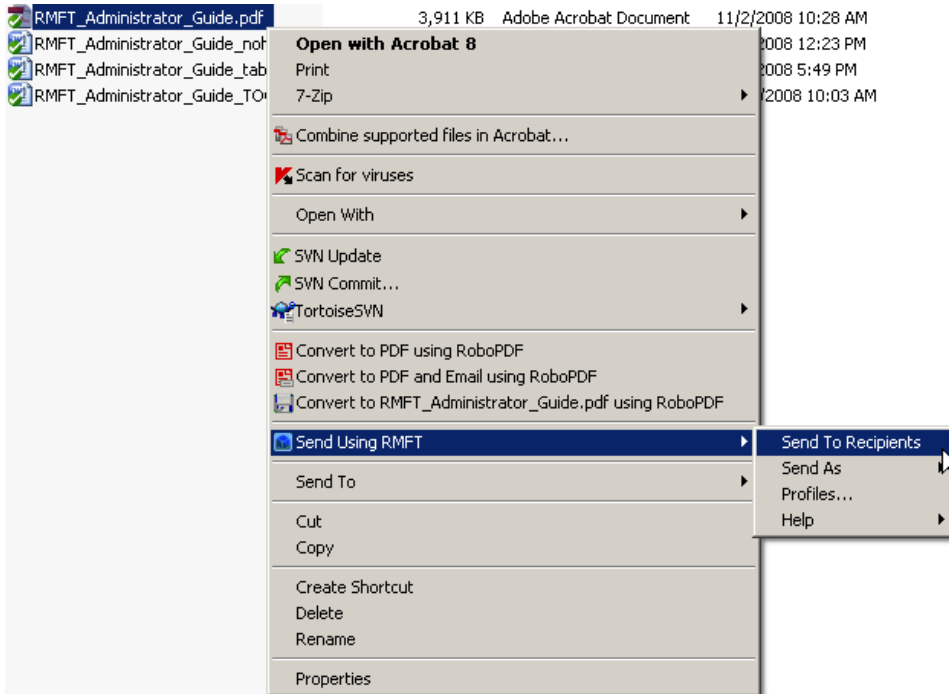
RMFT Desktop Client is installed on your computer.



10. After the files have been copied to your computer, click **Next** and then **Finish**.

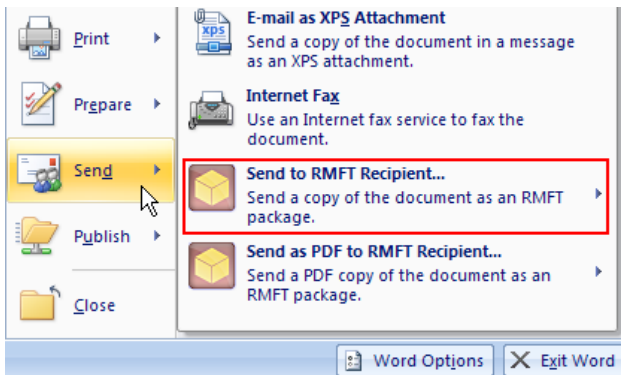
Verifying the Installation

You can verify the installation by opening Windows Explorer and right-clicking any file. The **Send Using RMFT** item should appear in the context menu.



If you opted to install the [RMFT Desktop Client Send Menu Add-In \(7\)](#), you can check that it is installed by opening Microsoft Word and accessing the **Send** menu.

The **Send to RMFT Recipient** item should have been added.



Note: The **Send as PDF to RMFT Recipient** item will only be added if the [Microsoft Save as PDF or XPS](#) Add-In is installed on your computer.